

The North Fork Board of Education met in regular session on Monday, November 21, 2016 at Utica Senior High School, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mrs. Stradley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif and Mrs. Lori Stradley.

The following member was absent: Mr. Bernard Snow

The meeting was called to order by President Stradley at 6:30 p.m.

RECOGNITIONS: NONE

REPORTS:

Superintendent's – None

Treasurer's – Mrs. Mickley

Committees' –

Buildings and Grounds – None

Legislative Update – Mrs. Bruce

WORK SESSION

1. NEOLA Additions/Revisions

Second Reading

0100	Definitions (Bylaws)
0167.1	Use of Electronic Mail/ Text Messages (Bylaws)
0169.2	Open Meetings/Sunshine Law (Bylaws)
1530	Evaluation of Principals and Other Administrators (Administration)
1619	Group Health Plans (Administration)
1619.02	Privacy Protections of Fully Insured Group Health Plans (Administration)
1619.03	Patient Protection and Affordable Care Act
2460	Special Education (Program)
3223	Standards-Based School Counselor Evaluation (Professional Staff)
3419	Group Health Plans (Professional Staff)
3419.02	Privacy Protections of Fully Insured Group Health Plans (Professional Staff)
3419.03	Patient Protection and Affordable Care Act
3420	Health Insurance Benefit (delete) (Professional Staff)
4419	Group Health Plans (Classified Staff)
4419.02	Privacy Protections of Fully Insured Group Health Plans (Classified Staff)
4419.03	Patient Protection and Affordable Care Act (Classified Staff)
4420	Health Insurance Benefit (delete) (Classified Staff)

(Continued)

5330.02	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations (Students)
5830	Student Fund-Raising (Students)
6605	Crowdfunding (Finances)
6700	Fair Labor Standards Act (FLSA) (Finances)
8330	Student Records (Operations)
9700	Relations with Special Interest Groups (Relations)

2. OhioCheckBook.com- demonstration – Mrs. Mickley

HEARING OF THE PUBLIC:

- None

AGENDA ADJUSTMENTS:

- Item # 2.3 pulled Brandon Wygle

OLD BUSINESS:

- None

Mrs. Bruce moved, seconded by Mrs. Cooperider to waive the reading of and approve the minutes of the October 17, 2016 Regular meeting.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0079

Mr. Quinif moved, seconded by Mrs. Cooperider that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 5 for the 2016-2017 school year.

Extra Service/Supplemental

2.2 Accept a letter of resignation from Justin Hershberger, Assistant Track Coach, effective October 26, 2016, as he was approved as Track Head Coach October 17, 2016.

- 2.3 Approve the following supplemental positions for one fiscal year, effective upon board approval, pending proper certification and background checks:

Name	Position	Level	Step	Amount
Mike Garven	Wrestling Head Coach	1	4	\$4,898.00
Josh Sichina	Basketball (Boys) Asst. Coach	3	4	\$3,265.00

- 2.4 Approve the following volunteers for the 2016-2017 school year:

Scott Christian

Yea: Mr. Quinif, Mrs. Cooperider, Mrs. Bruce, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0080

Mrs. Cooperider moved, seconded by Mrs. Bruce, that the Board approve the following financial actions:

- 4.1 Approve the financial reports for the Month of October, 2016--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 4.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.3 Authorize the Treasurer to make the following inter-fund transfers and advances:

TRANSFERS				
To post 20% of ticket sales going to general athletic fund				
1)	From:	Cross Country	300-7200-910-900P-109	\$ 226.20
		Volleyball	300-7200-910-900N-108	\$ 2,298.80
		Football	300-7200-910-900T-103	\$ 5,496.52
	To:	District Wide Athletic Fund	300-5100-900A-000	\$ 8,021.52
Transfer money from Newton 6th Grade Trip to Utica 6th Grade Trip				
	From	Newton 6th Grade Trip	300-7200-910-900B-005	\$ 600.00
	To:	Utica 6th Grade Trip	300-5100-900X-004	\$ 600.00

Yea: Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 4.
Nay: -0.
The president ruled the motion carried.

2016-11-0081

6.1 Mrs. Bruce moved, seconded by Mrs. Cooperider to approve the adoption of the following policy revisions and/or deletions:

0100	Definitions (Bylaws)
0167.1	Use of Electronic Mail/ Text Messages (Bylaws)
0169.2	Open Meetings/Sunshine Law (Bylaws)
1530	Evaluation of Principals and Other Administrators (Administration)
1619	Group Health Plans (Administration)
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9700	Relations with Special Interest Groups (Relations)

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 4.
Nay: -0.
The president ruled the motion carried.

2016-11-0082

6.2 Mrs. Cooperider moved, seconded by Mr. Quinf to approve a Memorandum of Understanding with the North Fork Education Association (NFEA) in regard to Article 8, Standards Based Evaluations.

Yea: Mrs. Cooperider, Mr. Quinif, Mrs. Bruce, Mrs. Stradley - 4.
Nay: -0.
The president ruled the motion carried.

2016-11-0083

6.3 Mrs. Bruce moved, seconded by Mrs. Cooperider to amend the Outdoor Education Coordinator job description.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0084

6.4 Mr. Quinif moved, seconded by Mrs. Bruce to approve the renewal of the Managed Print Services agreement with COMDOC for 60 mos.

Yea: Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0085

6.5 Mrs. Cooperider moved, seconded by Mrs. Bruce to approve the proposal submitted by Neopost for postage meter services at a cost of \$226.90 per month.

Yea: Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0086

6.6 Mr. Quinif moved, seconded by Mrs. Cooperider to approve the Resolution selecting JBA Architects, P.C. to serve as architect of records for current and future permanent improvement projects and authorizing negotiation of an agreement for services.

**Selecting JPA Architects, P.C. as Architect of Record
For Current and Future Permanent Improvement Projects and
Authorizing Negotiation of an Agreement for Services**

The Superintendent recommends JBA Architects, P.C. as the most qualified firm to serve as the architect of record for current and future improvements (PI) projects, beginning with the bus garage and requests authority to negotiate an agreement with JBA Architects, P.C. for these services.

Rationale:

1. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.

2. The Board as a need for an architect of record to provide design services as needed for current and future PI projects, beginning with the current bus garage project.
3. On behalf of the Board, the Superintendent, or his designee, issued a request for qualifications for professional design services and solicited qualifications from qualified firms for design services for current and future PI projects and to include in a qualifications file for use as needed if services will cost less than \$50,000.
4. One (1) qualification submittals were received and reviewed. Due to being less than three (3) qualification submittals, there is no requirement for any ranking of firms.
5. A proposal has been requested from JBA Architects, P.C. for services required for the bus garage project and an agreement has been prepared for these services.
6. The qualifications received from any/all firms will be placed in a qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The Board resolves as follows:

1. The Board selects JBA Architects, P.C. as the firm determined best qualified to serve as the architect of record for current and future PI projects, beginning with the bus garage project.
2. The Board authorizes the Superintendent, or his designee, to negotiate an agreement with JBA Architects, P.C. to serve as the Board's architect of record and to begin design services required for the bus garage project.
3. The Board approves the establishment of a qualifications file for design firm qualifications to be used for improvements for which design services will cost less than \$50,000.

Yea: Mr. Quinif, Mrs. Cooperider, Mrs. Bruce, Mrs. Stradley - 4.

Nay: -0.

The president ruled the motion carried.

2016-11-0087

Mrs. Cooperider moved, seconded by Mr. Quinif that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the employment of an employee or official.

Time: 6:57 p.m.

The Board took a 5 minute recess.

Mr. Snow arrived at 7:06 p.m.

The Board returned to open session:

Time: 8:30 p.m.

SUPERINTENDENT'S REPORT / INSTRUCTIONS:

None

HEARING OF THE PUBLIC:

None

Mr. Snow moved, seconded by Mr. Quinif, that the meeting be adjourned.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

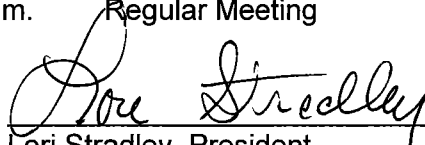
Nay: -0.

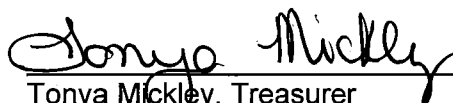
The president ruled the motion carried.

Next Meeting: December 19, 2016

Location: Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:00 p.m. Building Tour
6:30 p.m. Regular Meeting


Lori Stradley, President


Tonya Mickle, Treasurer

